Art Image Digitization Plan
December 1, 2010

Vision

The Library and Information Technology Services in conjunction with the Art Department is developing a digital collection of fine arts and architecture images for teaching and research. The content of the collection will come from the ARTstor digital image library, the purchase of digital images from vendors, and the digitization of slides and images in books as needed. A new Imaging Center will be created to provide digitization, cataloging, and faculty support services. The Initial focus of the Imaging Center will be the transition of the Art Department faculty to digital teaching, but with sufficient added resources it can evolve into a college-wide service for the acquisition, capture, and delivery of digital images to support all faculty who wish to use digital images in the classroom, for research, and for academic presentations.

Timeline

(strikethrough = completed, italics = in progress)

Summer 2009

- Purchase and configure new imaging equipment: digital camera, copy stand, lighting, color correction hardware and software
- Purchase and install PiCtor, a cataloging and production workflow application for art images
- Consult with PiCtor developer to migrate data from existing database
- Develop production workflow for new hardware and software
- Train David Anchondo, Image Instruction Assistant
- Draft list of courses to digitize
- Define process for purchasing digital images from vendors
- Sign licensing agreements with image vendors
- Design and install fileserver, with ITS, to provide network storage and access to all digital art images
- Begin production for Furniss’s Introduction to Asian Art (128)
- Begin production for Furniss’s History of Chinese Art (242)

Fall 2009

- Begin using PiCtor for production cataloging
- Work with PiCtor developer to design proof of concept for direct export to ARTstor institutional collection
- Develop procedures for interfacing with Art Department
- Conclude production for Furniss’s Introduction to Asian Art (128)
- Conclude production for Furniss’s History of Chinese Art (242)
- Configure and test new image fileserver (Samba, not Novell)
- Select and purchase digital images for Mattison’s Modern Art (234), 19th Century European Art (233), 19th Century American Art (231)
- Test PiCtor export to ARTstor
Winter 2010
- Evaluate and adjust equipment and workflow
- Begin and conclude production for Furniss’s History of Japanese Art (240)
- Begin and conclude production for Mattison’s Surveillance Seminar (340)
- Purchase Archivision collection

Spring 2010
- Begin and conclude production for Sinkevič’s and Sanborn’s Russian Seminar (Art/History 248)
- Migrate art images to new fileserver (No longer applicable)
- Begin using new fileserver in production (No longer applicable)
- Create project website at http://digital.lafayette

Summer 2010
- Begin production of locally-digitized images (not purchased) for Modern Art (234), 19th Century European Art (233), 19th Century American Art (231)
- Automate productivity metrics (N/A: Shared Shelf should address this)
- Hire replacement Image Instruction Assistant

Fall 2010
- Train Scott Lyttle, new Image Instruction Assistant
- Conclude production of locally-digitized images (not purchased) for Modern Art (234), 19th Century European Art (233), 19th Century American Art (231) -- currently ~95% done

Spring 2011
- Collect slides from Holton’s African-American Art (235) for retrospective digitization
- Begin and conclude production for Holton’s African-American Art (235)
- Export PiCtor records to ARTstor ¹
- Manage migration of Archivision collections to Shared Shelf
- Determine how/if we will use both systems in tandem

Spring 2011 - Fall 2011
- Shift focus to collection development, cataloging, maintenance, and digitization of new courses

¹ Remaining items require access to Shared Shelf, migration to which is expected during the Spring 2011 semester